

KAPS Minutes  
07/09/08

Items discussed:

1. Website-
  - a. Good job Hai!
  - b. Bylaws and Mission Statement should be added to the website. Duane to copy bylaws and send them to Hai.
  - c. Website should convey what we do and what we want to do
2. Kaely's Report
  - a. Run through of minutes from State APA meeting
  - b. Kansas APA gave KAPS \$700 for national conference last year
  - c. Kansas APA Newsletter- Every officer needs to do a small write up about the program and what they are studying, doing in an internship etc. and email to Hai. Hai will put them together and send to Kansas APA
  - d. Kaely to contact the list of contacts and report back next meeting
3. National Conference
  - a. MARC has given KAPS money in the past if one student will sit in on the KC APA meetings. To be either Kaely or John because of their offices as representatives
4. Back to School Party
  - a. Moved to August 23<sup>rd</sup>. Will have a sports theme
  - b. 2<sup>nd</sup> years to bring food
  - c. Katie to ask Mayo about refreshments for the party
5. Orientation for 1<sup>st</sup> years-
  - a. Aug 23<sup>rd</sup>- Any officer can go, just let Hai know in advance. KAPS will potentially give a handout to first years about the organization
6. Student Involvement in KAPS
  - a. Trying to get more people, especially first years involved
  - b. KAPS to have tailgates?
  - c. KAPS needs to do a better job of explaining/promoting national conference to first years
  - d. At meetings second years (or first years) can give a small presentation about their internship/ or research to others to keep everyone aware and to help first years be prepared for their internships/research
  - e. Potentially have brown bag lunches with practicing professionals or professors from other departments. Some raised concerns about attendance issues.
  - f. Committees were suggested as a way to help KAPS with administrative task and get second years involved. This would open up KAPS meetings to

discuss planning. Concerns were raised specifically about a party committee for first years- may be overwhelming to them and some would like to make 1<sup>st</sup> years feel welcome by throwing party for them

- g. In future KAPS should work more closely with Jeff Severin, Justin Montgomery, the political science department and the public administration department to build ties between these programs

7. Future meetings

- a. Meeting times may need to be moved so more people are able to attend
- b. A survey will be sent out at the beginning of the year or at orientation to ask students about their schedules
- c. Officers will have to think “outside of the box” to come up with a time that will allow for high attendance. Having meetings on Mon and Wed may limit second year attendance. Having meetings on Tues and Thurs may limit first year attendance. Classes also scheduled for most evenings.
- d. Meetings should occur two times a month

8. Mission statement and Bylaws

- a. Should look into revising them